

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 19, 2017 7:00 P.M.

The meeting was called to order at 7:05 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Eddie Muniz, Cliff Wrobetz, Marty Gagnon, Ron Edwards

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Jared made motion to accept minutes and claims for December. Andrew seconded the motion. Motion passed. This motion also included paying the December claims (see list).

REPORTS:

Revenue – Provided handout. Check received from County for \$104,882.89, will put directly into Money Market I.

Financial – Shawna reported \$141,095.20. MMI - \$226,890.42 and MMII - \$479,488.01. Move \$40,000 to MMI and move \$12,000 to MMII.

Maintenance – Eddie – Rock was stuck in the line, had to have service remove the rock from the line. Lift Station 2 had a lot of baby wipes. Eddie cleaned float off had a lot of baby wipes and grease. Christine will send another letter out to tenants.

Operations – Ron – Water production steady, picked up this week. Run times, not running much. Well one running mainly. Pumps – Dean was able to get pump one going. Seeing pump one run. Waste water – received a permit violation, first one in months. There was a high level in well one. Lift Station 1 – received quote, was less than expected. See quote. Pump would work in lift station 1 or 2 but will need wiring changes. Instead Ron asked for two pumps with specific wires on each pump, could be delivered in a week. Team setting up generators. Starting to wire generators. Still figuring out gas situation with Northwestern Energy. Did conference call with communication issues. If tenants complain on lift station 3 antenna, can work on satellite instead of radio. Heating system – when 20 degrees below, the heat goes out but blowing still goes. Cold air continues to blow (air exchange) need to change control when

burner goes out that the whole unit will shut down. Talked to Neely can most likely program it to shut off. Ron will update list of items to be done for the next meeting.

Marty – Received a call about extending services to Bridger Forrest Products. Looked at map, distance is roughly 2600 feet away, would be around \$200K to do the job. Marty told them that the board would entertain the idea but would have to be water and sewer. Would be commercial buildings. Board is willing to entertain the idea with water and sewer.

Booster station – needs to repair damage and paint.

Raise for Christine – General cost of living is 3%, Christine does above average, 7% was thrown out as a suggestion. Board agrees 7% is fair. Jared made a motion to give Christine a raise of 7%.

There being no further business, Dave asked that the meeting be adjourned at 8:07 P.M. Jared seconded. All in favor. Meeting ended approx. 8:07 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: 

Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, FEBRUARY 16, 2017 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Cliff Wrobetz, Marty Gagnon, Ron Edwards

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for January. Jared seconded the motion. Motion passed. This motion also included paying the January claims (see list).

REPORTS:

Revenue – Provided handout. Having issues with credit card company, 3% is not being deducted per payment. The 3% is being deducted from the total, which staff is having to manually calculate 3% per payment. Spoke to Four Corners about their process and how their credit card payments are working. Four Corners used to have \$3 fee if less than \$100, 3% if over \$100. Will start looking at other companies for an easier process.

Todd sent over a bid for cleaning up the lift stations. Clean lift station quarterly and pull pumps once a year. The bid does not have very much detail, will send bid back asking for more detail about what is specifically being done.

Financial – Shawna reported \$80,385.39. MMI - \$371,792.97 and MMII - \$491,528.71. Move \$40,000 to MMI and move \$12,000 to MMII.

Maintenance – Eddie – Absent.

Operations – Ron – Mike Neely is working on the pumps, calculations may be high due to repair. Electric meter hasn't been replaced in 20 years. May need to budget for a new one due to readings off a little bit. Flows are a little low but no cause. Pump exchange on Monday to have repaired. Reviewed list of needed items. Tanks need to be cleaned, Big Sky and Four Corners will be having it done through contractor. Could speak to locations and piggy back off

their schedule. Pull pumps inspect them yearly, lift station 2 may need to be done twice a year. Will write out what the board is looking for and have the bid redone. Cleaning sewer system can be done over 3 year contract, that way you have one person working on the system. Need to go through spare parts to determine what there is and what is recommended to have on hand for day to day use. Eric stopped by and looked at chlorine, reviewing ideas of how to improve.

Ridgeview broke ground but not expanding flow needs. Need to look at if water needs increase over time.

Marty – Met with Business Hub Loop residents. The residents had some questions/concerns. If they were annexed and connected to district, could they keep wells for irrigation purposes? Board questioned if they would have to do any monitoring? The board stated the wells can stay, board prefers that the wells stay since it is not clean water for irrigation. Town Pump is not interested in water/sewer. Residents are unsure of what to do, once they make a decision the board will be notified.

Cliff was approached by a contractor looking to dump his tank. The volume is 2 tanks a day with a couple thousand gallons per tank. The board stated they are currently not fully equipped for receiving, recommended other facilities in the area.

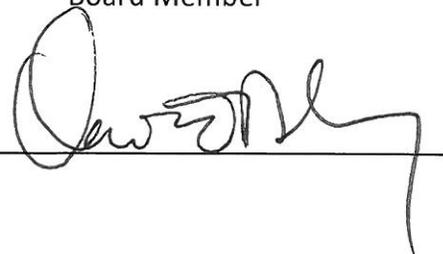
There being no further business, Dave asked that the meeting be adjourned at 7:41 P.M. Jared seconded. All in favor. Meeting ended approx. 7:41 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: 

Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
March 16, 2017

The meeting was called to order at 7:05 P.M.

PRESENT: Shawna Verdi, Brandon Hoagland, Andrew Huggins

ABSENT: Dave Keeney . Jared Kamp

GUESTS: Christine Clarkson, Cliff Wrobetz, Ron Edwards

CITIZENS COMMENTS/REQUESTS:

None

CONSENT AGENDA:

Brandon made a motion to approve the minutes as presented. Seconded by Andrew. All in favor.

REPORTS:

Revenue - Christine Clarkson presented the revenue summary. Revenue is steady however the claims this month are very high due to an invoice from Neeley for the generator project. Credit card payments keep coming in and are helping with the 10 day payments.

Financial - Shawna Verdi reported \$87,020.54 in checking, \$411,821.61 in MM I, and \$503,566.50 in MM II. Due to the claims balance and the checking balance, no money will be transferred to the money market accounts this month.

Operations – Ron presented his report.

Everything is running typically on the water side.

Ron and Cliff pulled the bad pump from LS1 and put in the 5hp pump He said it wasn't as difficult as they thought it would be. Xylem fixed the pump and we just received it back. As the 5hp is our backup pump, Ron feels it would be a good idea to get the original repaired pump back into LS1 to ensure that it's running correctly and put the 5hp aside for the back up it's intended. Advanced Pump has a service rig that could do the swap.

The generator start up was today. The delays built into the system delayed the generators kicking in and pressure went down to 0. Mike worked on everything and they eventually were able to bypass the time delay and set it to 5 seconds. The second test worked fine and the generators fired right up. They also did a start at LS2 and LS2 and they started up fine as well.

The ice is coming off the ponds and creating the spring smell. Ron turned on the blowers for a few hours and the smell was pretty intense but it seems to have settled now.

There being no further District business, Brandon made a motion to adjourn. All in favor.  
Meeting ended at 7:45 P.M.

Respectfully submitted,

*Christine Clarkson*

Christine Clarkson, Acting Sec'y

ATTESTED BY: *Shawna Ueda*

WITNESS: *BC WA*

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, APRIL 20, 2017 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Cliff Wrobetz, Marty Gagnon, Ron Edwards, Eddie Muniz,  
Representative from Karen and Associates, Ben from Top Tier Creations

CITIZENS COMMENTS/REQUESTS: Brandon from Karen and Associates – Countryside Lane and Amsterdam. Karen and Associates has a client that wants to put condo's/shop up. It is technically considered a subdivision and needs fire suppressant. There will not be any plumbing to the location, initially. There is a potential eventually. Client has approached two other sites to use their ponds and there has not been any response as of yet. The board will take it under consideration.

CONSENT AGENDA: Dave made motion to accept minutes and claims for March. Brandon seconded the motion. Motion passed. This motion also included paying the March claims (see list).

REPORTS:

Revenue – Bills are coming up to the due date but have not posted yet. Still some money coming in. There are new bank forms that are required for the board, will have new signature cards.

Financial – Shawna reported \$67,957.89. MMI - \$411,858.84 and MMII - \$503,612.03. Withdraw \$150,000 from MMII into checking. Shawna will call and have the transfer completed.

Maintenance – Eddie – GPS for curb stops. If the board would like to move forward, let Eddie know and he can begin in May.

Operations – Ron – Water production has been running the same through winter. Pump 3 starting to kick on, the pump did not run all winter. Had glitch on backup generator, found a wire disconnected. The wire has been fixed and there should not be any other issues.

Brandon represents Rick Kerin for fire suppression. Four Corners had similar requires and the district approved a resolution stating there would be a \$2,800 one-time fee for usage. Four Corners would provide letter and the letter could be used as proof of fire suppression. The charge was per lot or units if condo. Suggested to get copies of Four Corners resolution and provide to Susan for review. Board discussed price but also whether the board would want to accept risk. Board will review and put on agenda in May.

Ben is here from Top Tier Creations to answer any questions about his bid for landscaping. Discussed what trees are approved; possibly keeping some willows, Ben suggested taking out to make it one process. At first the trees will look fairly spaced out, but once they start growing, the trees will fill out. Discussed Canada Reds for different color stages. Ashes have disease going around the country, the trees will die eventually. Start time would be middle to the end of May. Can pull rock and old dirt out to dump on other side of fence. Completion date would be middle of June. The company is licensed and insured. May be communication lines on the boulevard, may also be gas line. Ben would locate lines prior to project.

Dave made a motion to accept the Top Tier, which was the lowest bid, with deductions and quantity specifications. Jared seconded. Motion passed.

There being no further business, Andrew asked that the meeting be adjourned at 8:01 P.M. Dave seconded. All in favor. Meeting ended approx. 8:01 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, MAY 18, 2017 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Christine Clarkson, Cliff Wrobetz, Marty Gagnon, Ron Edwards, Eddie Muniz, Nick Lieb and Mike Shepherd (Lot 1 Liebrand Minor)

CITIZENS COMMENTS/REQUESTS: Mike and Nick are requesting fire suppression for Lot 1 Liebrand Minor subdivision. There are 27 shop condo units. There will not be any outside storage, no living in the units and no growing marijuana. Looking to be annexed in. There will be very few units with bathrooms. The biggest square footage would be 8,000. There is sheet rock on both sides. They will need to drill a new well but will have own septic. They are not looking for water/sewer, just fire suppression. The board stated could be very complicated to be annexed in. The board is currently working on a resolution to allow fire suppression. The units will be for rent, usage is mostly storage. They are nice high class units on the corner of Amsterdam, near Royal. Street is Countryside road. Looking at condominiums with no storage of hazardous materials.

There is a topic on the agenda to be discussed later regarding a resolution for fire suppression requests.

CONSENT AGENDA: Dave made motion to accept minutes and claims for April. Brandon seconded the motion. Motion passed. This motion also included paying the April claims (see list).

REPORTS:

Revenue – Provided handout. Not all bills have come in, still hoping for about \$20,000 before end of the month.

Financial – Shawna reported \$66,357.49 + \$12,679.50 = #79,036.99. MMI - \$411,890.43 and MMII - \$353,647.79. Will not transfer any due to Bond payment due next month.

Maintenance – Eddie – GPS for curb stops. Eddie will go out tomorrow (5/19) and start working on curb stops.

Operations – Ron – Water production has spiked up. MW1 is very high, higher than ever seen. Correction on handout – MW3 should be 2.61. No explanation of why so high. Lost communication on lift station 2, Mike Neely will change out and hopefully fix the issue. Will have link on next bill for CCR. Bids for tank cleaning were received. Liquid Engineering has cleaned tanks previously. Midco will be doing Big Sky's tanks. Liquid Engineering will give a copy of electronic report but will have extra cost. Tank cleaning should go fine, could have them do it this summer. Would like to go with Liquid due to having previously cleaning and local.

Jared made a motion to accept Liquid Engineering bid for cleaning and inspection of tanks. Dave seconded. All in favor, motion passed.

Working on chlorine system upgrades and replacements. Will need to change out walls for FRP panels and will need ceiling repaired. Looking at replacing the tank and have it be a top feed, will eliminate holes on bottom. Could do in pieces does not need to be done all at once.

Dave made a motion to accept bid for chlorine system upgrades and replacements (attachment F). Brandon seconded. All in favor, motion passed.

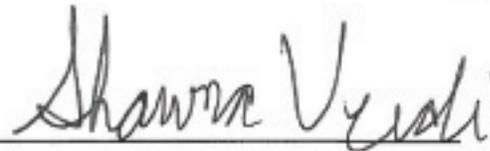
Received Four Corners resolution, reworked some wording to fit River Rock needs. Attachment G. 300 is for the admin fee only. Lot is considered a parcel. Could have a tier system to establish the appropriate amounts. Need to have specific standards, need to establish is charging per lot or unit. Commercial units would run greater risk than residential. Board feels that tier system would be best to accommodate. Board will review and make decision at June meeting.

There being no further business, Dave asked that the meeting be adjourned at 7:54 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:54 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JUNE 16, 2017 7:00 P.M.

The meeting was called to order at 7:02 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Ron Edwards, Eddie Muniz

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for May. Jared seconded the motion. Motion passed. This motion also included paying the May claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$61,890. MMI - \$411,925.42 and MMII - \$353,677.82. MMI will have a balance of \$66,735.42 after the bond payment is made. Will move \$30K to MMI.

Maintenance – Eddie – Started on GPS at the North side of the subdivision, that is completed. Will be starting on West side Friday. Eddie is calling Luke to see where he is at, to coordinate. Had to dig a few up in the North side.

Operations – Ron – Water production is rising, getting close to one million per day. Well is set up to alternate to another well after 24 hours. Well 3 was not running, after checking discovered braker was on. Found blown fuse in panel. Mike Neely is mailing more fuses, unsure reason why fuse was blown. Booster pump 3 and 4 are running, pump 5 is not which is good. One pump is running 8 hours, may cut down a little to shorten run time. DMR report is attached. Well 1 was at 30 at last meeting, currently at 22.

Tax Levy is coming up, final is in August. Doing preliminary now for notification purposes (attachment D) Document puts place holder out there, chances are preliminary number will go down a little bit. Loan C came down a little bit, will decrease over time. Will get signed tonight and again in August.

Power Outage – everything ran great. Outage was 4 hours. Boosters, pump and plant ran just fine, good pressure.

Ben got started on landscaping. Full grown trees were easy to pull out, smaller ones were harder. Stocking old trees North side of plant, will wait until fall for burn. Ben will be alone for 1 week until trees arrive. Talked about filing in ruts by pump.

Fire hydrant – Rick Kerin got permission from another location. One request still in process.

Fire hydrant resolution – Marty provided a handout via email. Dave discussed the numbers 1,000 vs 500. Board discussed that 500 was too low and storage vs apartment buildings. Discussed if someone did use water without letter of approval, the board could contact Fire Dept to get estimation of use and bill the owner. Resolution 2017-01 was reviewed. Dave made a motion to accept Resolution 2017-01 Water Supply for Fire Protection. Brandon seconded. All in favor, motion passed.

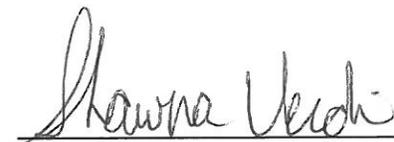
Cliff – Ken at Madison propane has two propane tanks that need pressure testing. Ken has done this once in the past. Last time he used the fire hydrant across from his location. Board discussed purchasing a back flow valve for these types of requests. Board discussed who should be handling opening and closing the hydrants. Cliff was there to observe the first instance. Ken's trucks hold approx. 30K gallons per truck. Ken would like to come Wednesday and Thursday of next week. Ron will talk to Christine.

There being no further business, Dave asked that the meeting be adjourned at 7:54 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:54 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:

  
\_\_\_\_\_

Board Member

WITNESS:

  
\_\_\_\_\_

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JULY 20, 2017 7:00 P.M.

The meeting was called to order at 6:59 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Rosie and Matt from Holmes and Turner

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for June. Jared seconded the motion. Motion passed. This motion also included paying the June claims (see list).

REPORTS:

Revenue – Absent

Financial – Shawna reported \$82,163.57. MMI - \$210,298.70 and MMII - \$353,708.83. Will move \$12K to MMII and \$10K to MMI.

Maintenance – Absent

Operations – Absent

Holmes and Turner – Rosie and Matt provided handout for 2016 audit. There were no significant changes, no losses. Reviewed report with board. Rosie stated this is her last audit and Matt will be taking over the audit for River Rock County Water and Sewer District.

The board discussed that there was 8 million gallon discrepancy with Landmark. This was between the master meter and home meters, possibly a meter misread. Will follow up.

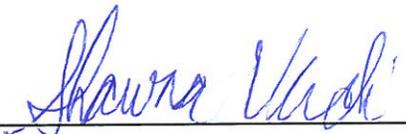
The board spoke to Ben (Top Tier Creations), who mentioned that he may not have to put in the tree supports.

There being no further business, Dave asked that the meeting be adjourned at 7:18 P.M. Jared seconded. All in favor. Meeting ended approx. 7:18 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:

  
\_\_\_\_\_

Board Member

WITNESS:

  
\_\_\_\_\_

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, AUGUST 17, 2017 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Jeremy May (Genesis Engineering), Derek Swenson (High Country Paving), Cliff Wrobetz, Marty Gagnon, Ron Edwards, Eddie Muniz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: Jeremy May – The Swenson family is looking about expanding their property and seeing what options they would have for water. Jeremy looking at extending main line down Thorp, could hook up on fire hydrant but looking at options. Would be commercial condo between 4-5 units per building, using roughly 50 gallons per unit. 250 gallons per day for whole building. The fee would be per unit if condominiums. Location is across Greentree on corner. Thinking they would need to connect 700 feet off main line. Wanted to see options for fire suppression or water service. If unable to do water service, would do fire suppression upfront (short term) to be able to build this year. Then next year, would possibly extend to water services. Would fees from fire suppression carry over when they decide to go long term? Jeremy questioned if there is a specific set up for the system, that they would need to follow. We would design something similar to our set up. Jeremy is looking at the big picture, can they do all of water and sewer or just fire suppression. They estimate they high peak would be 5 thousand gallons per day but estimate anywhere from 1-5. They are a low use area with no high commercial use. There is a potential for expansion but no commercial. The timeline would be building this year. Jeremy asked for clarification on the fees. If it will cost 6 thousand per door, they cannot do. But if per unit, then a little more doable. The other option they are considering is a pond. They have low enough usage that a pond would work. Other areas have run into this situation and have designed a provision that allows to go back and review usage and either charge more or give back, based on the usage. Big Sky has a 4 tier to charge based on usage. Board agrees that it would be beneficial to develop a list of rates and help regulate requests that come through. Board will work on developing a rate structure/resolution on water and sewer.

CONSENT AGENDA: Dave made motion to accept minutes and claims for July. Jared seconded the motion. Motion passed. This motion also included paying the July claims (see list).

REPORTS:

Revenue – Provided handout. There was a jump in revenue due to weather and longer month.

Financial – Shawna reported \$110,887.74 + \$9,293.75 Total \$120,181.49. MMI - \$220,315.44 and MMII - \$365,736.96. Will move \$12K to MMII and \$50K to MMI.

Maintenance – GPS for curb stops have been taken care of. Just a few problem areas that need to be done. But a majority of curb stops have been done. The board stated we should do main lines to subdivision where we provide water even if not in River Rock.

Operations – Issues with well 3, replaced parts and working well now. Well 1 running 22-23 hours per day. High numbers on well 1 with DMR report from June, they have gone down a little in July. Lift station 2 pump 1 not logging run time hours. Pulled pump from lift station 2 and replaced with one of the spares. Lift station 3 also stopped logging hours, think it's a heater issue. Ordered a new part and should be here soon.

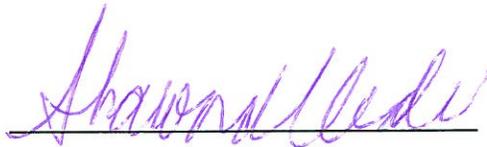
Tax Levy – Decrease on mill rate to 84.967. Dave made a motion to accept 2017 Mill Levy at 84.97. Andrew seconded. Motion passed.

There being no further business, Dave asked that the meeting be adjourned at 8:22 P.M. Jared seconded. All in favor. Meeting ended approx. 8:22 P.M.

Respectfully submitted,

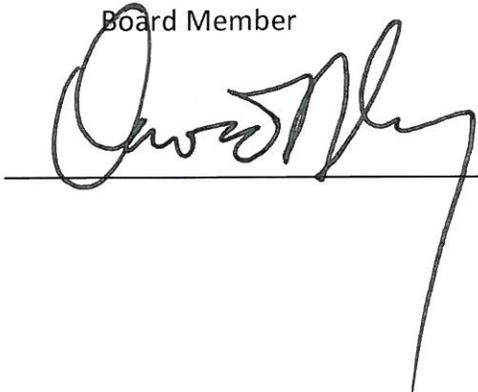
Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, SEPTEMBER 21, 2017 7:00 P.M.

The meeting was called to order at 7:04 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Ron Edwards, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for August. Jared seconded the motion. Motion passed. This motion also included paying the August claims (see list).

REPORTS:

Revenue – Provided handout. Meters were read on Tuesday, October may be less than normal. Two residents have used excess gallons than normal. Notified resident there may be a break in line, resident stated must be meter. Had meter checked, no issue. Residents will need to pay since it went through the meter.

Financial – Shawna reported \$112,340.84 + \$42,087.30 Total \$154,428.14. MMI - \$270,334.56 and MMII - \$377,768.13. Will move \$12K to MMII and \$100K to MMI.

Maintenance – Cliff will be gone next week (25 – 29). Alarm might go off, Christine will go and turn off. With school starting flow hasn't jumped too high. Once Eddie is cleared, Eddie will do remotes.

Operations – Production will start going down. Had failure in master meter at booster station. Need to shut down to fix, will do in the middle of the night. Received quote, recommend to fix before second failure.

Dave made a motion to purchase replacement meter from Northwest Pipe Fitting for \$1,578.04. Andrew seconded. Motion passed.

Last meeting discussed pump issues in 1 and 2. Got Advanced Pump Line to review, pulled pump and found rags in pump. Mostly baby wipes and Lysol wipes. Will send letter with notification of potential raise in rates and picture of clogged station. Got pumps set up with

correct horsepower, have 10 horse back up (which is great). Station 3 did have issue with heater. Replaced heater and is working. Pressure zone leaking, parts are ordered, will work on. Currently clamped to hold until parts are in.

District permit – compared previous to new, starts October 1<sup>st</sup>. New permit does not have limit on monitoring wells and the list for sampling looked like shorter list.

Call from John Clark from Republic has storm water off Huffine. It is full and needs to get rid of water, about 250K gallons. Asked Ron if he could dump at River Rock. It would be over 3 days in Lift Station 3, could charge 15 or 20 cents per gallon. If we controlled how much they dump per day, it would be ok. Board will review.

Sanitary survey with DEQ is every 3 years, went over information and came across broken electrical condewit on well 2. MPA is testing to validate well that is not surface well.

Dave – wanted to ensure board is still thinking about policy on subdivision. Marty sent memo but will need to follow up.

There being no further business, Dave asked that the meeting be adjourned at 7:54 P.M. Andrew seconded. All in favor. Meeting ended approx. 7:54 P.M.

Respectfully submitted,

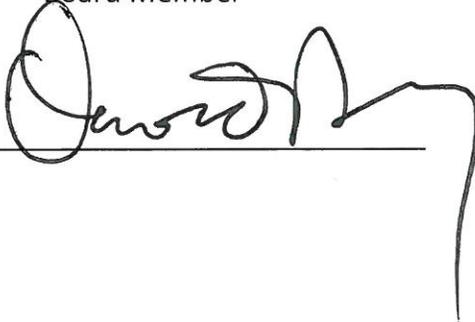
Andrea Calkins, Scty

ATTESTED BY:

  
\_\_\_\_\_

Board Member

WITNESS:

  
\_\_\_\_\_

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, OCTOBER 19, 2017 7:00 P.M.

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Jared made motion to accept minutes and claims for September. Brandon seconded the motion. Motion passed. This motion also included paying the September claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$103,005.15 MMI - \$370,358.62 and MMII - \$389,800.34. Will move \$12K to MMII and \$40K to MMI.

Maintenance – Booster pump 4 down and booster pump 2 is having issues. Pump 2 keeps tripping and needs to be reset. Ordered part to fix breaker and will see if issue is resolved. Currently working on pump 4, working on one issue to see if issue is resolved. If new pump is needed board agreed to purchase if prior to next meeting.

Operations – Provided report.

Dave – Draft for connecting to water and sewer. Board reviewed draft and would like to continue working on tier system. If someone does approach board, board could provide draft to give an idea of process. Board stated both water and sewer would be provided together. Board will need to add statements that district has the right to go back and test, set limits and if board needs to extend out of place of use, will have to work with DEQ which will be financially responsibility of requestor.

Dave spoke to Eric Blanksma, they spoke about Republic dumping. Board stated that there could be a potential risk from the waste being dumped into the facility and introducing new product into the system. Republic would be dumping a total of 250 thousand. One option

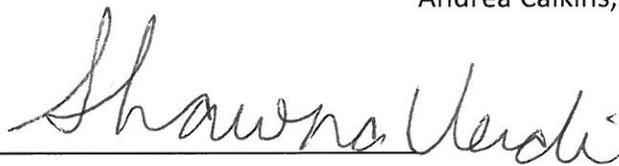
is to have the water sit and evaporate, this would potentially leave dirt from the water. Could use dry cell to hold. Board will research before making decision.

There being no further business, Dave asked that the meeting be adjourned at 7:24 P.M. Andrew seconded. All in favor. Meeting ended approx. 7:24 P.M.

Respectfully submitted,

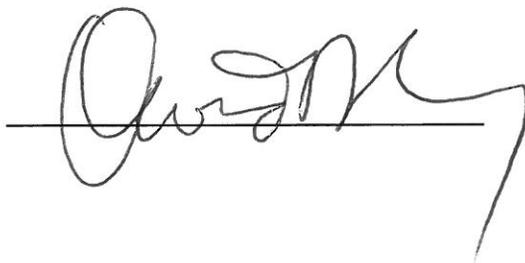
Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, NOVEMBER 16, 2017 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Joe Johnson, Bill Dreyer, Cliff Wrobetz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: Bill with Respect Engineering Joe with Best Rate Towing. Looking at options of tying into River Rock and at what capacity. Looking for fees and such. Roughly 350 gallons per minute needed. Plans for land – one tentative plan is owners to build RV park for Class A RV's. 5 lot subdivision possibly. RV park would be 50 hookups and see how it goes. Talked to long term tenants for leasing at possibly their location. School is looking at buying majority of property, possibly light manufacturing. The board is able to provide a draft of connecting water and sewer rules. Would need to be annexed in and extend place of use. To get a better idea of what process is, will provide draft. DNRC has provided direction of AG right Mitigation. Bill and Joe will review, do more homework and call Christene to get on Agenda.

CONSENT AGENDA: Dave made motion to accept minutes and claims for October. Andrew seconded the motion. Motion passed. This motion also included paying the October claims (see list).

REPORTS:

Revenue – Provided handout. Water season is over and will see a drop in revenue. Meter reading next week. Eddie is still out, will have temp do shut offs. Northwest pipe found. Christene a tool to do shut offs easier. Read Landmark, will know next week if numbers are better.

Financial – Shawna reported \$129,287.74 MMI - \$410,389.17 and MMII - \$401,832.41. Will move \$12K to MMII and \$80K to MMI.

Maintenance – N/A

Operations – Provided report. Booster pump 2 changed out, set points and fixed issue. Replaced hardware and has been working fine. Ben finished landscaping, burned remaining and cleaned up area. Huber maintenance contract, Jay Service team here last summer and serviced

screens. 3 year contract for servicing. Recommendation to try and see what benefits. Need clarification if 5% is already deducted or if you sign 3 year contract. Ron will clarify.

Dave made motion to accept Hubert Service Contract for \$2,200 per year. Andrew seconded. Motion passed.

New computer and printer – Wally, who does repairs on computer, would sell hard drive for \$500. Wally also has newer printer for \$300. Printer handles thick paper so rollers go out quicker and need more advanced than regular home printer.

Dave made a motion to purchase new tower and printer. Jared seconded.

Meters are hitting 20 years in 2 years. Need to think on process for replacing meters. Northwest Pipe provided quote.

There being no further business, Dave asked that the meeting be adjourned at 7:56 P.M. Jared seconded. All in favor. Meeting ended approx. 7:56 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Verde

Board Member

WITNESS: Dave

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, DECEMBER 21, 2017 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for November. Jared seconded the motion. Motion passed. This motion also included paying the November claims (see list).

REPORTS:

Revenue – Provided handout. Bank provided letter for pledge of securities, needs to be signed. Bond payment was made.

Financial – Shawna reported \$86,793.20 MMI - \$144,413.34 and MMII - \$413,865.51. Will move \$12K to MMII and \$40K to MMI.

Maintenance – expecting cold weather over holiday. Screen still having issues, needs brushing to keep running.

Operations – Provided report. Received confirmation on contract will pay annually at \$2,200 per year (Huber contract).

Buildings near store – may need to come up with resolution that says if structure needs change then needs to be addressed with board.

Came up with a map of areas that should not be a site to dump snow. Dave went to POA and provided map.

There being no further business, Dave asked that the meeting be adjourned at 7:17 P.M. Jared seconded. All in favor. Meeting ended approx. 7:17 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:

Shawna Decho

Board Member

WITNESS:

[Signature]