

RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, JANUARY 16, 2014

The meeting was called to order at 7:00 P.M. by Shawna Verdi, Pres.

PRESENT: Shawna Verdi, Sharold Buerkle, Jared Kamp, David Keeney.

ABSENT: Ron Squyres.

GUESTS: Christine Clarkson, Ron Edwards, Eddie Muniz, Cliff Wrobetz,  
Marty Gagnon.

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA:

Accepting the Nov. 2013 minutes will be handled at the next meeting.

Sharold made a motion to accept the Dec. 2013 minutes presented by  
Christine and pay the Jan. 2014 claims. David seconded the motion.

Motion passed 4 - 0.

REPORTS:

Revenue - Christine presented spreadsheet for December 2013. Collections  
were a little short due to Christmas holidays.

Financial - Shawna reported \$209,133.04 (which includes \$126,797.76  
in assessments collected by the county), plus \$56,115.94  
pending deposit. Sharold stated that we should receive  
a second check in May/June 2014.

MMI - \$320,606.23

MMII - \$405,020.38

Transfer the \$126,797.76 to MMI plus an additional \$12,000.

Transfer \$12,000 to MMII.

Maintenance - Eddie said there is a rock(s) under a curbstoep over the  
nut. Ron will bring a tool to remove the rock. Meanwhile,  
try a shop vac or dig it up.

Some frozen pipes were found in a vacant house. The water  
is shut off. Gas is off, no heat.

David - Who is responsible?

Ron - It will be hard to get 3 bids.

Eddie will contact Dan Morgan to do the repairs and  
also try to get 3 bids to compare in the future.

Operations - Ron Edwards

Jan. 8 - Well#I tripped out. Dean Sebesma checked electrical panel and soft start - problem: well motor. Potts Drilling found hole burned into casing of the motor, installed a new 40 HP motor. Dean will order a new soft start.

Need redundant well for backup - \$80-100K.

Booster pump #2 will be delivered in early February, hopefully. It was ordered 3 months ago. Decided to replace with new pump vs parts.

CIP - Ron will make a list of equipment to be on hand such as soft start(s), tools, etc. Marty will figure cost.

January influent flow is between 145-155K gal/day, as predicted.

Rep from Washington State pump vendor looked at filtrate pump situation. A new base plate was installed and new seals - under warranty. Working good now.

LS#2 will undergo a replacement in March - will be done by Neely Electric, Walker Excavation, and M-M is doing the engineering plans. See Attach. D. for costs.

How to do a 3rd Well?

Sharold - operation comes first.

Ron has bought some tools and will make a list of equipment to be kept on hand and priority improvements.

Marty will figure CIP costs.

David - What can we do to continue improving?

Concerned about future operation.

Eric Blanksma (M-M) will present our new system at the Rural Water Meeting on February 20. Ron is planning to attend and bring back info at March meeting.

REGULAR AGENDA:

Marty Gagnon contacted DNRC - yes, we can add to district.

Chris Budeski was told to submit a proposal.

Will we charge a connection fee?

What about Joe Seaman? Fireplug has not been relocated.

Marty did an estimate on engineering services for Well#3.

See M-M estimate dated 1/15/2014.

For the redundant well, Ron could apply to TSEP. Then you have 2 years to drill after approval.

Sharold made a motion to pursue going ahead with a redundant well proposal. David seconded the motion. Motion carried 4 - 0.

The insurance ISO rating is dependent on CVFD.

Sharold made a motion to increase Christine's salary 10%.

Discussion: Ron E. - she's worth every penny.

Jared seconded. Motion passed 4 - 0.

Sharold made a second motion to increase the secretary's pay from \$60/mo. to \$90/mo. Jared seconded. Motion passed 4 - 0.

Sharold made a third motion to adjourn the meeting. All in favor. Thank you Shawna for the delicious lemon squares and peanut butter bars. Meeting ended at approx. 8:20 P.M.

Respectfully submitted,

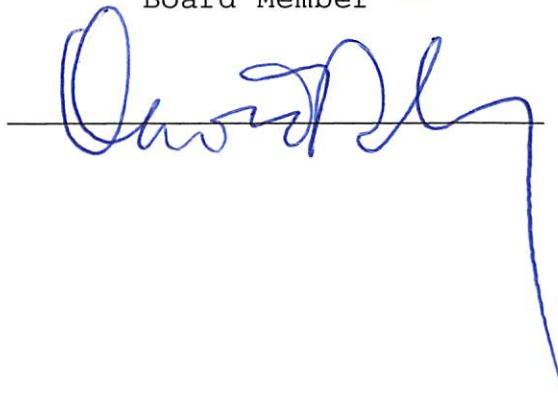
*S. R. Whipple*

Suzette R. Whipple, Scty.

ATTESTED BY:

  
Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, FEBRUARY 20, 2014

The meeting was called to order at 7:00 P.M.

PRESENT: Shawna Verdi, Sharold Buerkle, David Keeney,  
Ron Squyres.

ABSENT: Jared Kamp.

GUESTS: Christine Clarkson, Eddie Muniz, Cliff Wrobetz,  
Marty Gagnon.

CITIZENS REQUESTS/COMMENTS: None.

CONSENT AGENDA:

Many claims came in this month for a total of \$63,336.03, which includes an addition by the Operator. Ron S. made a motion to pay these claims and accept the meeting minutes from January 16, 2014 and November 21, 2013. Dave K. seconded the motion. Motion carried 4 - 0.

REPORTS:

Revenue - Christine C. presented the summary for January 2014. Approx. 15 homes read over 20,000 gallons. No resident called or questioned the amount. Was it the holidays, or possibly cracks in the pipes due to low temperatures (below zero).

Financial - Shawn V. reported \$70,213.82 plus a \$30K deposit pending in checking. MMI \$459,464.25 and \$417,071.78 in MMII. Transfer \$12K to MMII.

Maintenance - Eddie M. Lift Station #2 is under construction/upgrade. The dialer will be omitted and replaced by SCADA. Marty suggested to have SCADA call and text if there is a power failure. Eddie stated that the POA plower is piling up snow by LS #2. Board will send a letter to the POA BOD, paint the curb RED or YELLOW and put up NO PARKING signs. Christine will contact

Maintenance (cont.)

sign company on Jackrabbit Lane.

Dave made a motion to send a letter to the POA BOD regarding piling snow by Lift Station #2 on E. Vela and install, paint curb(s), and install NO PARKING signs. Ron seconded the motion. Motion passed 4 - 0 in favor.

Dave brought up maintenance concerns about the hill and vent above the water holding tank. Dave said that the vent can still be compromised. Eddie said it needs at least a screen. Christine said the situation is vulnerable. This is a Homeland Security issue. The fence needs to put back up, possibly around the hill, not just the concrete top. Ron suggested that the pumphouse fence be continued around the hill. Marty will research statute, we don't have a choice. We must protect our water supply.

Operations - Ron Edwards is in Great Falls MT attending the Rural Water meeting. He e-mailed the Operator's Report and will present his findings from the meeting at the March RRCW&SD meeting.

REGULAR AGENDA:

Marty G. presented a breakdown of project expenditures. He wants Williams Const. to come back to pump the water out of the lagoon once the block of ice melts. They could use the district's pump.

Contract for Prof. Svcs. M-MI -- amendment:

Contract with Morrison-Maierle, Inc. in the amount of \$41,450 to cover costs incurred by 60-90 day extension into Feb. 2014. The cost was calculated at \$5,000/mo. for 5 mos. and other expenses listed on submission. Sharold said he had no problem with this request.

\$25K can be paid from the loan. M-MI and especially Marty, has always been there for the district. Going forward, suggest Marty submit claims for time and materials (he does not charge for attending meetings). Sharold - contract to communicate. Shawna - we always have engineering questions.

Christine - any bills regarding the plant can be paid through the loan.

Marty said there is a harmonic hum emanating from the new plant. It is coming from the piping. Marty will try to fix it by adding flexible coupling.

When do you want Well #3 on-line? First, identify location. Along Sibley? No, more to the Northwest on park space - shortest route to the tank.

Sharold made a motion to accept Morrison - Maierle, Inc. contract amendment, pay additional \$25,600 and misc. for on-going completion of project. Ron seconded. Motion passed 4 - 0 in favor.

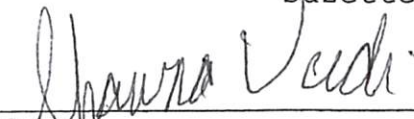
Meeting adjourned 8:05 P.M.

Respectfully submitted,



Suzette R. Whipple, Scty.

ATTESTED BY:

  
Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, MARCH 20, 2014

The meeting was called to order at 7:00 P.M.

PRESENT: Shawna Verdi, Ron Squyres, David Keeney, Jared Kamp.

ABSENT: Sharold Buerkle.

GUESTS: Christine Clarkson, Ron Edwards, Cliff Wrobetz,  
Marty Gagnon, Chris Budeski, G Varo.

CITIZENS REQUESTS/COMMENTS: None.

CONSENT AGENDA:

Ron Squyres made a motion to accept the February 20 minutes as presented and pay the March claims. Dave Keeney seconded the motion. Motion carried 4 - 0.

REPORTS: :

Revenue - Christine Clark, Office Manager, submitted the billings and payments for the month of February.

Financial - Shawna Verdi reported \$382,454.16 in checking with a pending deposit of \$22,231.61; \$459,534.74 in MMI; and \$429,116.16 in MMII. Transfer \$30,000 to MMI and \$12,000 to MMII.

Maintenance - Eddie not avail.

Christine said that the curb stop that was leaking has been repaired. Had to tear out part of driveway, dug it up, removed rock. House is vacant.

Should we put a lock on the manhole(s)? There are 8 in that area. Shawna said to send a letter to each resident in that area in the NE corner, citing the costs of repairs.

Ron E. will look into it, try to find one that doesn't need a retrofit.

Christine will compose a letter, include cost of bi-weekly cleanout. The area is mostly apartments.

Operations - Ron Edwards handed out Operator's Report

Water consumption is between 191,150 gal. and dipping to 188,840 gal./day. Well #2 is carrying the load due to faulting problems with SCADA. Dean Elec. is trying to adjust the set points to avoid tripping out. Booster pump #2 has had downtime awaiting delivery of new pump. Pump #3 needs to be inspected for wear. Lift Station #2 will get a new panel and pump on April 21. Included in the Operator's Report is a list of equipment needed on-hand. His priority is motors and well pumps.

The District has been asked to annex a 41-lot subdivision for water and sewer services. The Board is favorably considering the possibility of making this happen.

Discussion: Fee structure. Connection fees and costs. Bringing in contiguous lots. Contact Susan Swimley.

Need an engineering capacity analysis. Dave is in favor of the annexation. Chris Budeski and G Avaro were at the meeting asking questions and answering questions.

They need a decision by the Board to progress. Meanwhile, they will contact adjacent properties. They would like to split up costs such as an up-front connection fee and impact fees upon sale of lots. Would the lots be added to the tax rolls for the sewer plant assessment - yes. Chris stated that the developer would like to pave the subdivision before snowfall.

Marty summarized that the developer will bear the burden of construction costs. He provided a map with possible route of the pipe line. The subdivision hopes to have an irrigation well.

A decision was tabled until the April meeting to include all Board members.



REGULAR AGENDA:

Another ongoing project is adding a third well. The shorter the distance to the pumphouse the better. Marty has been working on this, looking at possible sites. You have to dig 250 ft. to get a flow of 35 gal./min.

Dave recommended that the POA be informed as to the District's plans.

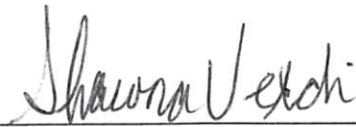
The meeting adjourned at 9:00 P.M.

Respectfully submitted,



Suzette R. Whipple, Scty.

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, APRIL 17, 2014

The meeting was call to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Shawna Verdi, Ron Squyres, Sharold Buerkle,  
David Keeney, Jared Kamp.

GUESTS: Christine Clarkson, Ron Edwards, Cliff Wrobetz,  
Marty Gagnon, Stoney Wall.

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA:

Ron S. made a motion to pay claims and accept March 20 minutes as presented. Jared K. seconded the motion. Motion carried 5 - 0. Claims totalled \$79,128.02.

REPORTS:

Revenue - Christine Clarkson submitted the March spreadsheet for billings/receipts.

Financial - Shawna V. reported \$132,494.25 in checking and a pending deposit of \$12,084.62.

MMI - \$489,607.93                      MMII - \$441,164.53

No transfer of funds to MMI and MMII.

Maintenance - Eddie M. not available.

Christine said River Rock had a power bump - several motors turned off. Reset Lift Station #2. The POA offered to paint the curb by the lift station (red or yellow?) to keep cars from parking in that area and blocking access. This mechanism is located at the end of W. Vela and N. River Rock. Contact POA office and ID on subdivision map.

Operations - Ron Edwards distributed Operator's Water & Sewer Report.

Stoney Wall - RR POA is testing sprinklers and installing efficiency equipment.

Ron Squyres - Do we need to flush IP beds with clear water?

Ron E. - Where would you get the water?

Suzette - Rainy season will provide 6 - 7 weeks of fresh water. Note: There was a downpour one day last week.

The annexation of the modular home subdivision has been nixed by the developer.

**REGULAR AGENDA:**

Well #3 location was discussed. Dave K. and Marty G. went to the POA meeting April 15 to coordinate location with River Rock. The preferable location is the NW corner of the park around the pond. Why this location? Its proximity to infrastructure (pumphouse). The District would like to start the project July 2014. The POA is concerned that a July start date would cause the grass to die from a sprinkler shutoff and interfere with recreation around the pond.

Fencing around the construction site was proposed. Drilling for the well, construction, and putting online would take at least a month. The sidewalk would be replaced and new sod laid. This project will produce a lot of noise and be inconvenient for a while.

Dave K.- If the well would be online before winter, then start in July. Sharold agrees.

Shawna - the wellhead would have to be secured per Homeland Security. Also the wellhead atop the hill.

Marty - the wellhead can be boxed in.  
Marty has spoken to S. Swimley and Mike Harris.  
The part to absorb the humming noise in the plant  
has been ordered.

Could the new well be placed on school property?  
It cannot be near a sewer line. The two wells  
would not be too close to each other.

Controls will be in the pumphouse by the hill.

Stoney - doesn't want a fence around the new well if it  
is located in the park.

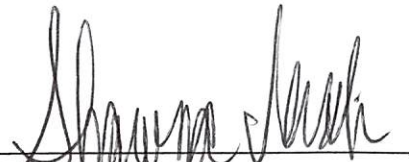
There being no further business, the meeting adjourned  
at 8:10 P.M.

Respectfully submitted,

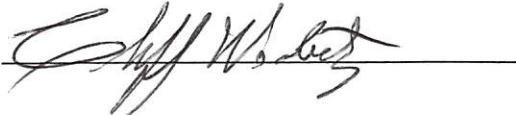


Suzette R. Whipple, Scty.

ATTESTED BY:

  
Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, MAY 15, 2014

The meeting was called to order at 7:05 P.M.

PRESENT: Shawna Verdi, Ron Squyres, Sharold Buerkle,  
David Keeney, Jared Kamp.

GUESTS: Ron Edwards, Eddie Muniz, Christine Clarkson,  
Cliff Wrobetz.

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA:

Ron Squyres made a motion to pay claims and accept minutes of the April 17, 2014 meeting. Jared Kamp seconded the motion. Motion passed 5 - 0.

REPORTS:

Revenue - Christine submitted summary for the month of April.

She said that a valve was stuck open on Sibley, running in POA park.

Irrigation wells are needed for the open spaces, starting with the big park.

Financial - Shawna said there is \$117,932.34 in the checking account and a pending deposit of \$14,106.31. Subtract \$66,641.00 for debt service.

Money Market I - \$489,688.41

Money Market II - \$441,215.30

Add \$1,557.19 to claims for Ron Edwards for a total of \$28,662.48 + \$147.50 for monthly service by AWWS. (\$28,809.98)

Transfer \$40,000 to MMI and \$12,000 to MMII.

Bond payments due end of June, draw from MMI.

Maintenance - Eddie talked about the condition of the lawn around the Blower Bldg. Care & Quality has been asked to spray weeds, mow, and green up the grass.

Eddie asked that new meters have radio remotes . Ron Edwards replied that the district owns the meters, life time is 20 yrs. There will be some failures over time, the older meters are south of the pond to Royal Rd. The revenue bond will be paid within 6 years and that revenue can go to replace meters. This also frees the CDs.

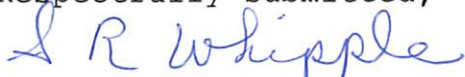
There are two types: radios can be scanned or fix base system gives you more data. Meanwhile, replace failures with new system, as needed.

Operations - Ron Edwards' water report was in black & white because he was coming back from Missoula. He asked Eddie if he wanted to try to sell the pumps? Eddie replied that Todd may be interested. The flush valve needs to be retrieved and may also be sold. Marty will be getting the land-use permit and design for Well #3. Projected start date is September 1, 2014.

REGULAR AGENDA:

Dave recommended that the POA set up an irrigation well pump at entrance to the pond.

Meeting adjourned at 7:50 P.M.

Respectfully submitted,  
  
Suzette R. Whipple, Scty.

ATTESTED BY:   
Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, JUNE 19, 2014

The meeting was called to order at 7:04 P.M. by Vice President, Ron Squyres.

PRESENT: Ron Squyres, Sharold Buerkle, Jared Kamp.

ABSENT: Shawna Verdi, Dave Keeney.

GUESTS: Stoney Wall.

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA:

Sharold Buerkle made a motion to pay claims submitted, adding \$8,442.22 to NW Energy and \$2,020.00 to DEQ. The Consent Agenda motion also asked to accept the May 15, 2014 minutes. Jared Kamp seconded the motion. Motion carried 3-0-2 (absent).

REPORTS:

Revenue - not available. See spreadsheet for May 2014.

Financial - Ron Squyres reported \$57,972.47 in checking.

The District received assessment tax revenue from the country treasurer in the amount of \$111,243.70, which will be placed in Money Market I.

The present balance of MMI is \$529,774.93. A bond payment will be made the end of this month.

MMII has a balance of \$453,259.59. Due to the heavy claims this month, no money will be transferred into this account.

Maintenance - not available.

Operations - From Ron's Water Report (sent on-line).

Water usage is over 1 million gallons per day.

Tests came back good.

Flow valve set off alarms.

There was a major power outage (transformer fire) .  
The first flicker occurred at 11:02 a.m. on June 12  
and some power was restored at 5:10 P.M.  
Three electrical lines come in/ 3 phase. The water  
has to have power to be pumped.  
The new treatment plant has generator back-up.  
The pump sent to Helena has been returned and is sitting  
outside the building (plant).

REGULAR AGENDA:

POA President, Stoney Wall informed the board and had a  
map on display of the sprinkler system backflow  
preventers. Going on hearsay, he thought he would have  
to put them above ground, digging up and mounting the  
existing valves above ground, looking hideous and subject  
to being hit or damaged. He asked for guidance.  
RRCW&SD has oversight of the system. Board will refer to  
Ron Edwards, Operator.  
Sharold said that the point of entry would need to found.  
Stoney commented that some valves are 15 yrs. old and  
will repair as needed, hoping to keep them underground.

Sharold made a motion to ratify the decision to go ahead  
with hiring an acoustical engineer to resolve harmonic  
noise at treatment plant. Jared seconded the motion.  
Motion carried 3-0-2.

Discussion: Hum is still there.

Fence repair/stain at plant: Two bids have been received,  
one is more detailed. Stoney offered using his workers  
to do fence. Safety is at issue here.  
Sharold made a motion to go with Brinkman Painting at  
\$7,748.00 plus additional pickets. Jared seconded the  
motion. Motion carries 3-0-2.



Ron and another board member will go to the bank the last week in June to transfer money to make bond payments.

The meeting adjourned at 7:52 P.M.

Respectfully submitted,



Suzette R. Whipple  
Scty. to the Board

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
JULY 17, 2014

PRESENT: Shawna Verdi, Ron Squyres, Sharold Buerkle, Dave Keeney, Jared Kamp.  
GUESTS: Ron Edwards, Marty Gagnon.

The meeting was called to order at 7:00 P.M. by board president, Shawna Verdi.

CONSENT AGENDA:

Ron S. made a motion to pay the claims. Add \$1,300.00 for Ron Edwards.  
Sharold seconded. The June minutes were not ready and will be presented at the September meeting.

CITIZENS COMMENTS/REQUESTS: None.

REPORTS:

Revenue - See June spreadsheet.

Financial - Shawna Verdi - \$79,000+ in checking; \$10,000+ deposit pending.  
\$290,800.73 in MMI and \$453,300.20 in MMII.  
Transfer \$60,000 into MMI and \$12,000 into MMII.

The bank would like the signatures updated for the CDs.

Maintenance - Not avail.

Operations - Ron Edwards

Ron S. made a motion to accept Dean Electric's bid and order the equipment.  
Jared seconded the motion. Vote 5 - 0. Motion passed.

The tech from Big Sky Acoustics was said to have checked on the hum at the plant.  
The District is supposed to get a report. Dave lives near the plant and can sometimes hear the hum in certain spots, under certain conditions.

The District received a violation letter(s) from DEQ.

REGULAR AGENDA:

Ron S. explained about backflow check valves on the subdivision's sprinkler system.  
Being above ground versus underground, the POA maintenance supervisor wants to keep them above ground for repairs and replacement.  
Ron E. said it may have been a problem a long time ago; most homes have them above ground.  
The POA rep felt that the District has the option - Ron S. asked, "Would it be okay to give a

variance?" The POA has added a protective PVC pipe cover over sprinklers.

Dave discussed need for irrigation wells to save chlorine, etc. Sharold had some figures - \$2,400 to dig, \$5,000 for equipment, and would need at least 10 wells to cover all the common areas. Marty commented that the wells could relax watering restrictions in the summer.

Ron E. added that it would save on electricity and pump running time. Sharold related Stoney's presentation at the last meeting and the need for a generator.

Dave made a motion to grant the POA a variance to keep the backflow check valves above ground. Jared seconded the motion. Voted 5 - 0 in favor. Motion passed.

Completion of project - Marty said \$44,000 is being withheld from Williams Bros. Construction because they haven't satisfactorily cleaned the lagoon(s). Specs were to pump all moisture and sludge from the lagoons. An option is to hire someone to pump it out. The District would want to avoid going to court. Marty wants resolution by the August meeting and not go through another winter.

A deviation has been given by DEQ to reduce chlorine application from 0.72mg/liter to 0.25mg/liter; 2/3 reduction in chlorine and cost.

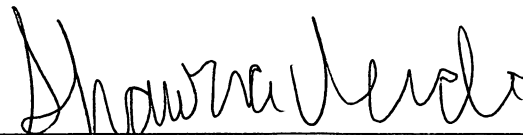
Well #3 A reverse rotary drill gives a better sample. Get bids and start in September. Landscape around wellhead, such as a climbing rock.

MT DEQ PWS - Water Systems Details needs updating with current board members.

Dave made a motion to adjourn. All in favor. Meeting adjourned approx. 8:00 P.M.

Respectfully submitted,  
Suzette R. Whipple

ATTESTED BY: \_\_\_\_\_

  
Board Member

WITNESS: \_\_\_\_\_



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
AUGUST 21, 2014

The meeting was called to order at 7:05 P.M.

PRESENT: Dave Keeney, Sharold Buerkle, Shawna Verdi, Ron Squyres, Jared Kamp.  
GUESTS: Marty Gagnon, Christine Clarkson, Cliff Wrobetz,  
Eddie Muniz, Ron Edwards, Rick Nutter

CITIZENS COMMENTS/REQUESTS:

Resident Rick Nutter of 275 NRR stopped in prior to the meeting and spoke to Shawna regarding his desire to extend his driveway. Shawna spoke on behalf of this resident as he discussed his situation with her before the meeting but had to leave. There is currently a gravel pad which they would like to convert to concrete on the side of his driveway adjacent to the blower building property. There is an irrigation valve for the sprinkler system at the corner of his proposed driveway. Ron S was concerned about allowing a permanent fixture on our property. Eddie said they've had a hose hooked up to the bib on the back side of the blower building which he disconnected. This hose bib and the back side of the blower building are only accessible by going through the owner's yard as the fence we allowed to be erected blocks our access to the rear of the building. Eddie recommended moving the hose bib to the side of the building to make it accessible to us. The Board would like to see what the situation is there and what the best resolution is. Add this to the agenda for September.

CONSENT AGENDA:

Ron made a motion to approve the minutes with a change regarding the language about the check valves for the POA sprinkler system and accept the claims as presented. Seconded by Jared. All in favor.

REPORTS:

Revenue - Christine Clarkson presented the revenue summary. Income is looking strong but the balance in the bank seemed rather low despite how late it is in the month. The bills for the July - Aug period should be much bigger as they will represent a full month of watering.

Maintenance - Eddie reported that LS2 is staying cleaner. He wants to change the Scenic City cleaning schedule to every other month and see how all of the lift stations do. He pulled the check valve at 845 NRR after they reported a back up inside again and found baby wipes in the check valve which was causing their line to back up. The baby wipes could only have come from this residence per the design of the check valves. Dave K thought another letter should go out and Ron E recommended that the cost of the upgrades, monthly cleaning and maintenance work be included in the letter.

Financial - Shawna Verdi reported \$81,549.94 in checking.  
\$350,852.94 in MM I, and \$465,372.96 in MM II. Transfer \$12 k to MMII.

Operations - Ron Edwards

See Water Report for usage, test results and copies. Ron reported that he figured the mills for 2014 (computation included in his report). The form needs to be completed and sent to the county. Dave made a motion to accept the 2014 Tax Levy Certification and authorize Shawna to sign same. Ron S seconded motion. All in favor. Motion passed.

REGULAR AGENDA:

Marty – The 1 year walk through at the plant was completed and Marty presented the report which lists all of the issues that need to be completed and/or corrected. The most major issue on this report is the cleaning of the sludge on the bottom of the basin. Williams Brothers Construction has been non responsive. The conclusion seems to be to leave it as it is for now as it has dried out and is re-vegetating. Marty thought funds should be withheld from WBC for not completing this portion of the project. Ron S said that basically we should determine what it would cost to have another contractor come in and do the work and withhold that from WBC to be fair.

Marty then went over item's 2 – 8 which are all minor. This report will be sent to WBC for their final punch list.

Well 3 – Plans are going to DEQ for comment. The plan is to bid out during the first part of Sept then start construction in early Oct. DEQ should have their responses back by mid-Sept.


Dave K went to the POA Board meeting to update them on the time frame for the new well. He had some great ideas on ways to disguise the well head so it's not such an eyesore. He also mentioned the irrigation wells to the POA Board. The District would do the well only – drilling, casing, etc. The POA would be responsible for the pumps, electrical, etc. The POA Board seemed receptive to this idea.

LS2 – Williams Plumbing completed some work on LS2. There are still a couple of minor items that are not done yet.

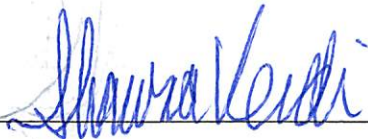
Dave K also mentioned that he'd like key boxes for the plant, blower building and booster station so the keys that are there can be put in a secure place.

There being no further District business, Sharold made a motion to adjourn. All in favor.  
Meeting ended at 8:15 P.M.

Respectfully submitted,

  
Christine Clarkson, Acting Sec'y

ATTESTED BY: \_\_\_\_\_



WITNESS: \_\_\_\_\_



RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, SEPTEMBER 18, 2014

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Shawna Verdi, Ron Squyres, Sharold Buerkle,  
Dave Keeney, Jared Kamp.

GUESTS: Christine Clarkson, Ron Edwards, Cliff Wrobetz.

CITIZEN REQUESTS/COMMENTS: None.

CONSENT AGENDA:

Ron made a motion to pay claims plus \$1,919.32 for R. Edwards, accept the amended August 21 meeting minutes and the June 19 meeting minutes. Dave seconded the motion. Vote 5 - 0. Motion passed.

REPORTS:

Revenue - Christine submitted to the board the revenue summary for August. The weather may be affecting water usage.

All draws have been ~~done~~ for construction. Now Christine will arrange for a CD to hold approx. \$66K to secure the loan of \$1.1 million.

Financial - Shawna reported a checking balance of \$108,608.10, plus a pending deposit of \$30K.  
MMI \$350,920.61 and MMII \$465,421.92  
With claims totalling \$32, .77 transfer \$80K to MMI and \$12K to MMII. The board agreed not to transfer \$12K for August.

Maintenance - Eddie wants to have the lift stations cleaned once a month.

There was a wet spot by RR Villa HOA's sprinkler. The water is turned off for now, but would like to dig it up in the spring before turning on the water.

Operations - Ron Edwards said that after the August 23rd heavy rain, many residents turned off their sprinklers, reiterating Christine's observation that weather is affecting water usage. Besides the downpour there was an early cool spell.

Well run times are okay. Don't want to run over 20 hrs. He will adjust set points for winter.

Pump #4 was running open earlier this week.

Get pump control regulated (see Operator's Water Report).

Attach. D is Morrison-Maierle's letter to DEQ re: treatment plant's 1st year performance.

Attach. E is the Discharge W/W Permit renewal.

The board will sign a check for \$1,500.

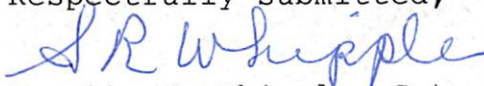
REGULAR AGENDA:

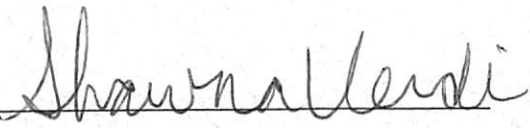
Well #3 approval from DEQ - There are no public wells in the area. There was a survey done recently within one mile of the Gallatin River.

Forecast-Turner & Holmes recommended we have a budget each year. Fiscal year: January 1 - December 31. Ron and Christine will work on a budget, adding new structures.

Access to spigot - Ron made a motion to hire a surveyor to locate the North property line by the blower building and send a letter to the neighbor. Jared seconded the motion. Vote was 4 -0 - 1 abstaining. Motion passed.

Finalizing plant construction - Williams did correct piping but not all galvanizing. They have made no effort to clean sludge. Line was pulled out so it won't freeze. Replaced valve on pump.  
Mirror installed. The fence gate was hit by a truck, the photo eye did not work. This should be warranted by Grizzly Fence. Check for repairs was cancelled.  
Well #3 - drilling should start mid-October. Pursue irrigation wells. Dave will notify RR POA and have a pre-bid.  
Shawna and Christine were chatting about getting a postage meter. Ron E. thought it wouldn't work with cards (hand scan). Christine said it was still easier than placing one or more stamps. You can buy postage on-line and rent the postage meter.  
Dave called for the meeting to adjourn. All agreed.  
Meeting ended at 8:00 P.M.

Respectfully submitted,  
  
Suzette R. Whipple, Scty.

ATTESTED BY:   
Board Member

WITNESS: 



River Rock County Water & Sewer District  
Board of Directors Special Meeting  
October 15, 2014 7:30 P.M.  
Treatment Plant

The meeting was called to order at 7:30 P.M. by Vice President, Ron Squyres.

PRESENT: Ron Squyres, Dave Keeney, Jared Kamp, Sharold Buerkle.

ABSENT: Shawna Verdi.

The purpose of this working meeting was to get a feel where each board member stood on Amerimont's request for water and sewer services. They previously made this request then withdrew it. One of the reasons was the amount of money that would be needed upfront.

Dave gave an overview and read Susan Swimley's, Water Rights Attorney, response. Swimley cautioned the district to take on no expense and no risk. The mobile/modular home park should annex to the District because of the GO Bond. Cost of connection, infrastructure, meters, etc. ... must be paid in advance. This cost factor will run approx. \$250,000.

Dave: The District should not assume any liability. Once capacity has been sold, it's irrevocable.

The District needs a Policy, outlining steps so a potential customer can read it and give it thought.

Running with some hypothetical figures, sewer hook-up would be \$3,500 per lot. \$250-750 per home for water based on the cost of individual wells.

Sharold: Previous conversations with Amerimont indicated they wanted to pay in steps: impact fee then connection fee when the lot was sold. If the project failed to sell - the District would end up with the infrastructure.

There will be 41 lots approx.  $\frac{1}{4}$  acre each.

Jared: Property values in River Rock Subdivision may be affected by placing a modular home park so close to the existing subdivision of larger, more expensive homes. There is an existing radio station building and tower in the middle of the plat.


Sharold: In 1978, there was a debate about individual wells and septic tanks vs establishing the RR W/S District. The GO Bond won't benefit unless the project is annexed to the District.

Ron: He is against selling capacity at this time. Other projects are more of a priority: Well #3, irrigation wells for POA sprinklers, maintaining water pressure during a power outage, etc.

Jared: Should we sell to the first request?

Dave: The points that everyone agrees on are:

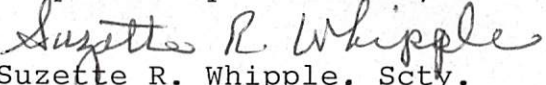
1. Annexation to the District.
2. No monetary or liability risk. Developer must pay all expenses before the plat is signed and sent to DEQ.
3. Also, the plat must be reviewed by an engineer before submitting it to DEQ for approval.
4. Annexation would require an election by River Rock Homeowners. The developer would have to campaign to convince property owners to vote Aye, as they have no knowledge of this project.

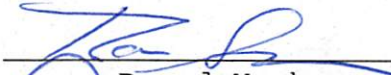
~~5. The transmitting tower would have to be removed.~~ 

6. Where roads or concrete have to be removed, a full pave must be done, not just a patch. These guidelines will be discussed with the developer at tomorrow night's meeting.

Overall health of the District: The Revenue Bond is financed by an assessment collecting with taxes. Bids for Well#3 are coming in above \$400,000. Sked I and Sked II includes drilling, infrastructure to tank, and control panel upgrade.

Respectfully submitted,

  
Suzette R. Whipple, Scty.

ATTESTED BY: 

Board Member

WITNESS: 

10/15/14

RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, OCTOBER 16, 2014

The meeting was called to order by Shawna Verdi.

PRESENT: Shawna Verdi, Ron Squyres, Sharold Buerkle, David Keeney.

ABSENT: Jared Kamp.

GUESTS: Christine Clarkson, Cliff Wrobetz, Marty Gagnon,  
Rosie Barndt & Jodie (Holmes & Turner),  
Chris Budeski, G Varo.

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA:

David made a motion to pay claims presented, and to accept the minutes of the October, 15, 2014 meeting, with an amended statement on p.2, point 5, delete entire line. Sharold seconded the motion. Consent Agenda passed.

REPORTS:

Rosie presented the 2013 Audit with these recommendations -

1. The District has one bookkeeper/Office Manager. The checks are signed by two board members and the board looks at finances every month.
2. The \$300,000 "loan" should be included as debt until it is forgiven.
3. \$1.1 million GO Bond - Sharold stated that we have on reserve funds on original bonds. Christine asked if she needs to open a separate CD reserve on \$1.1 million? Rosie - not necessarily, it's covered under existing CDs. and other minor items included with the audit. Rosie needs a confirmation from the board of her findings. DNRC - two years ago started requiring separate water and sewer accounting.
4. Interest should be recorded as an asset. Christine stated that the NW Energy payment is always one month behind. And the timing of Landmark's payment with their meeting is delayed.

Audit (cont.)

5. Send financial statement from Quickbooks to Black Mountain monthly vs yearly.

Revenue Summary - Christine said she got a call from a resident who had a bad leak ask for a refund for water loss. The board declined.

Financial - Shawna reported \$78,262.75 plus a pending deposit for \$20K+ in checking. \$430,979.62 in Money Market I and \$477,466.33 in Money Market II.

There was a transition error in payment to Bridger Labs. Rather than do a refund, run tab until caught up. Transfer \$40K to MMI and \$12K to MMII.

Maintenance - not available.

Operations - see Operators Report.

#### REGULAR AGENDA:

Chris B. and G Varo, representing Amerimont, said the developer is going to give the modular home park another try. The board met the previous night to discuss the pros and cons. They will continue to contact neighboring properties to include them in annexation, so the pipe can be contiguous and be laid straight without detours.

If this would go to vote, Marty will have the percentage rate of majority.

Sharold explained about GO Bond requirement that each hookup would have to pay the assessment (based on property value) for sewer service.

There would be a higher connection fee if not annexed.

Marty recommended that they apply for annexation.

Chris said that because of cost, they would leave radio station intact. It would be surrounded by the park and may be used to provide wireless (WIFI) transmission .

June 1 is the project start date.

Condition of the lagoon - Marty sent a letter to Williams Bros. Const. He wants to withhold \$20,000 because the sludge in the lagoon was not completely pumped. Barry responded with a counter-offer, \$6,000.

Ron S. - give him an ultimatum. Come to the board meeting and explain yourself.

Instructions are in the specs and two addendums.

Dave - they worked two days, needed more. Now there is 18" of sludge has dried out.

Sharold - can we get water in? It would be difficult to break it down.

Cliff asked - there was a difference in bids. Would Wms. have gotten the bid?

LDs - re: to Atty. Swimley. Substantial Completion/  
Final Completion.

Bids on Well #3 - \$30K vs \$50K if done now for automatic transfer switch.

Level transducers in Wells 1 and 2 are shot.

How will the project be paid out?

\$100K by Dec. 2014. And then equal payments Jan., Feb., and Mar. 2015. Start Nov. 1 if approved now (note: project has not started in Nov.)

Motion: Sharold moved that the District proceed on project Well #3. Ron seconded. Motion went into discussion.

Marty and the board discussed Potts Drilling and application to TSEP to pay for generator.

Amend motion to read, "contingent on approval of the easement".

Amendment passed 4 - 0. Original motion passed 4 - 0.

The wellhead would be landscaped with grass which runs \$34/ft. Also pursue irrigation wells with the POA, two by the pond and one in the large community park.

The school is running off one well and has 18 zones.

Regular Agenda (cont.)

Cliff - Wednesday changed out a pump. It went smoothly. The plate on block is porous concrete. The new pump runs like a swiss watch.

Marty - Wms. Bros. non-potable water line leaked into ceiling tiles. It should be galvanized. Williams Plumbing will be asked to fix.

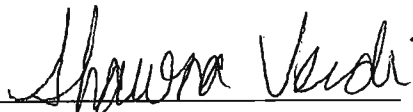
Note: Oct. 21, 2014, a powerful gust of wind knocked out electricity to the system and surrounding homes. There is a generator in the new sewer plant. (Tues. around 3:20 P.M.). Nov. 16, Sunday, power went out and water lost pressure. Some areas of River Rock Sub. had power and some didn't. The outage was approx. from 5:15 P.M. to 7:00 P.M.-ish.

There being no further business, Sharold motioned for the meeting to adjourn. All in favor.

Respectfully submitted,

  
Suzette R. Whipple, Scty.

ATTESTED BY:



Board Member

WITNESS:



[Print](#)[Close](#)

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## NOVEMBER MINUTES

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From: **Suzette Whipple** (suzettewhipple@hotmail.com)

Sent: Wed 12/17/14 12:40 PM

To: Christine Clarkson (riverrockwsd@gmail.com); Suzette Whipple (suzettewhipple@hotmail.com); gotchefsv@hotmail.com (gotchefsv@hotmail.com); d k (ddkeeney@gmail.com); David Keeney (ddkenney@gmail.com); Ron Edwards (redwards@montana.net); Ron Squyres (ron@litesys.com); Sharold Buerkle (sbuerkle@belgrade.k12.mt.us); Jared Kamp (jared@kampdata.com)

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From: **suzettewhipple@hotmail.com**

Sent: Wed 12/17/14 12:34 PM

To: Suzette Whipple (suzettewhipple@hotmail.com)

### RIVER ROCK COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTORS MEETING

NOVEMBER 20, 2014

The meeting was called to order at 7:00 P.M. by board president, Shawna Verdi.

PRESENT: Shawna Verdi, Sharold Buerkle, Ron Squyres, Jared Kamp, Dave Keeney.

GUESTS: Marty Gagnon, Ron Edwards, Cliff Wrobetz, Christine Clarkson, Paul Mosby.

CITIZENS COMMENTS/REQUESTS: None.

#### CONSENT AGENDA:

Ron Squyres made a motion to pay claims for November and accept the October minutes.

Sharold Buerkle seconded the motion. Motion carried 5 - 0.

#### REPORTS:

Revenue - see itemized summary for Oct2014 from Christine Clarkson.

Do not write checks on Loan D. We need to open a CD.

Financial - Shawna Verdi reported the checking balance as being \$81,840.40 plus

a pending deposit of over \$48K.

MMI - \$471,058.21

MMII - \$489,518.25

With \$30,381.34 in claims, transfer \$70K to MMI and \$12K to MMII.

Maintenance - Eddie Muniz not available.

Operations - See Ron Edwards' report for details.

REGULAR AGENDA:

Marty Gagnon spoke about the ongoing disputed amount owed to Williams Const., if any, since work was not completed. Item 103 vs 113, \$6,000 line-item vs actual

cost: Dave - It's common to unbalance your bid. They didn't do the work - shouldn't be paid. Ron E., Marty, and Dave agree that work not done (shouldn't be paid). Per Marty, Atty. S. Swimley asks: "Does the District want the sludge pumped out?"

If not, charge rental and labor. Out of \$24,000 w/h \$20K? The board needs to make a decision. Sharold made a motion to accept Wm.Bros. proposal to w/h \$6,000. Lack of a

2nd. Discussion with Barry, in the main office, is getting nowhere. Marty would rather speak with the owner - get another opinion or closure. Fooling around with the numbers is not what the District wants. Note: The District okayed all requests (change orders) for delays in work, additional costs, etc. in good faith.

Ron E. - biggest concern is possible odor problem later. Work now may damage liner.

Don't pay for work not done! Ron E. - and that's why you withhold funds!! Further discussion included filing complaints by either side, court action, counter-

offers, recouping from performance bond, and mediation. Mediation usually results in 50/50 decision. There are other tasks left to be completed. Marty will readdress issues with Atty. Swimley, giving the feel from the board.

Well #3 - Easement papers from the county giving right to dig well in park (county-owned)



needs Mike Harris to sign. Dec. 10, 2014 time ticking on bid.

Ron S. - asked status regarding land survey on north side of blower bldg. (property line/  
location of fence).

Election of officers:

Ron S. - asked the board to retain Shawna as Pres. Dave 2nd. 2nd call for nominations.

Shawna asked board to retain Ron as VP. Dave 2nd. 2nd call for nominations.  
The board officers remain unchanged.

Dave asked that the meeting be adjourned. All in favor.

submitted,

Respectfully

*Suzette R. Whipple*  
Suzette R.

Whipple, Scty.

ATTESTED BY:

*Shawna Andrews*  
\_\_\_\_\_  
Board Member

WITNESS:

*[Signature]*  
\_\_\_\_\_

RIVER ROCK COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
DECEMBER 18, 2014

The meeting was called to order at 7:05 P.M.

PRESENT: Dave Keeney, Shawna Verdi., Ron Squyres,

GUESTS: Ron Edwards, Christine Clarkson, Eddie Muniz, Marty Gagnon, Art Castricone, Jim Gillam

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA:

Ron S. made a motion to pay claims and November minutes as presented. Dave seconded the motion; motion carried 4-0.

REPORTS:

Revenue – Christine reported that we're still in good shape financially and monthly income remains pretty consistent. Reminded the Board that the bond payments need to be made this month. Ron S will get with Sharold to make the payments.

Financial - Shawna Verdi reported \$66,394.87 in checking plus a \$40,515.79 pending deposit, \$541,138.98 in MM I, and \$501,563.43 in MM II. Transfer \$35K to MMI and \$12 k to MMII. There is a total of \$349,122.20 due for all 5 of the bond payments.

Maintenance – Eddie reports that Scenic City said LS1 is very dirty. He's going to put them on a once a month cleaning schedule for both LS1 and LS2. Ron mentioned that they're dumping in the North lagoon and he feels that we should have it taken off site. Nothing is filtered when they dump in the lagoon. There was discussion that our lift stations are dirtier than any others in the valley.

Operations - Ron distributed his Operators Report. He mentioned that Eddie had worked the street check valves on North River Rock Drive. Based on the numbers for the GPD he believes there is a leak somewhere in the system. The Booster Pump run times also point to a leak in the system as pump 2 is running most often and we don't even see pump 1 run anymore. The logical place to start would be at the main for Landmark where it was hit by Opticom. 140 GPM seem to be a main, not so much a curb stop leak. Ron will check with Eric from American Leak Detectors to see if he might be coming to the area and if not, when he could get out here. Well 1 dropped out a few more times. Dean and Potts Drilling have been working on it. Potts megged the motor and it checked out okay. They've raised the tolerances on the soft start to within the manufacturer specs and it's been running well since Dec 8. The fact that we apparently have a leak and we're using twice as much with winter as last winter stresses the need for the 3<sup>rd</sup> well. In the winter we can handle the demand but with summer usage, 1 well going down will prevent us from keeping up with demand. Ron S. asked if it's possible a wire is shorting or wearing but Ron said based on the findings from Potts all of the wiring is ok. The monthly monitoring results and other monthly reports and graphs are located in Ron's report.

Ron is preparing a budget for 2015 based on the 2014 numbers. He's hoping to have this ready for the January meeting so the Board can adopt the budget. He still needs some info from the accountant to decide how to finalize the depreciation and debt service.

Ron also spoke to the county regarding the letter we received about the lagoon fence. He'll send a response to the county pointing out that the "triangle requirement" was adopted AFTER the plant was approved and at the time that area was NOT a corner lot.

REGULAR AGENDA:

Central Valley Fire: Art Castricone from Central Valley Fire was at the meeting and asked the District what their plans are for auxiliary power. It was explained that at the time the District was formed auxiliary power was not required by the DEQ or subdivision regulations. Mr. Castricone stressed that there is a major need for the back up power which the District is well aware of. Ron asked what the demand would be to which Mr. Castricone said 2 hour fire flow at 2,000 gpm. The tank only holds 250K gallons. There was then discussion on what do we put back up power on. Which pumps? One well or all three? Marty stated that PW3 will have a transfer switch. Dave and Ron said that the District has discussed this over and over and that cost is an issue. The District has spent millions in the last few years between the new Tx plant, lawsuits, upgrades, etc. At this time, we're putting in a 3<sup>rd</sup> well which would help with the fire flow demand if there was ever a need. Mr. Castricone asked several more times what the specific plan is and Ron and Marty explained that we're taking steps to get all of this done. Ron also explained that we've applied for grants to get the funding for a generator and have never heard anything back. Mr. Castricone asked if the Board would provide a letter to Central Valley Fire District that we were working on this issue, that there was a line item in our budget for it, that we had preliminary engineering completed for it etc. The District will speak with our attorney on the letter.


PW3: A letter was received from the County requesting additional information regarding the well. Marty and Dave attended the POA meeting and the POA Board was unaware of these new requests. They said they would give the RRCWSD a letter stating they were in agreement with the well being constructed. Mike Harris with the County pulled the District from the agenda for the Parks Board and the County Commissioners so we can't appear this month and are put on hold until January 14. Mr. Harris will push to get the District on the next agenda.

Tx Plant: \$5K was spent to switch to galvanized piping for the PVC that was installed on the header pipe in the headworks. It was discussed on whether this amount should be withheld from Williams Brothers Construction in addition to the cost for not cleaning the lagoon. Marty recommended that all of it be withheld. There was discussion to just leave the money in Loan D, leave the loan open and there be no more discussion and negotiation from our end on the lagoon issue. Dave K does not want to pay them for work that was not completed. Shawna was in agreement but Ron S was not sure. Ron S asked what the steps are to close out the contract. Marty said we would just send them notice to get their suction hose from the property and we'll close out the contract. Ron S made a motion to close out the project with Williams Brothers Construction and keep the retainage for work that was not performed and to cover the cost of replacing the PVC. Dave K seconded. All in favor. Motion passed.

There being no further District business, Dave made a motion to adjourn. All in favor.

Meeting ended at 8:15 P.M.

Respectfully submitted,

  
Christine Clarkson, Acting Scty.

ATTESTED BY:



WITNESS:

